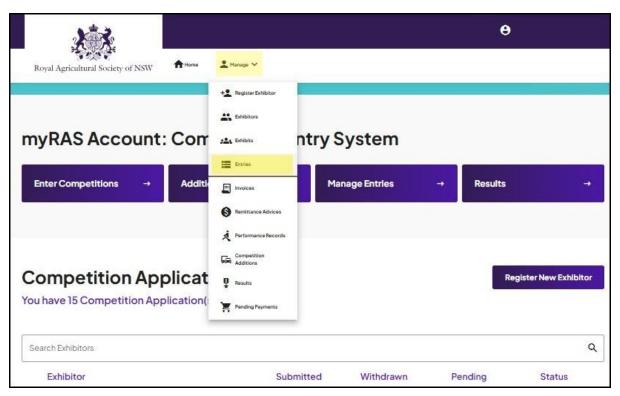
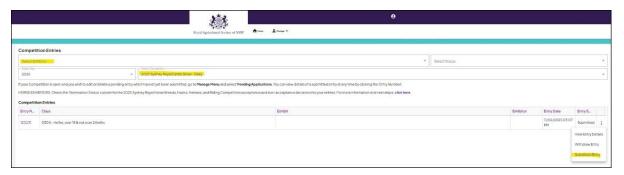
Substituting Entries – Dairy Cattle

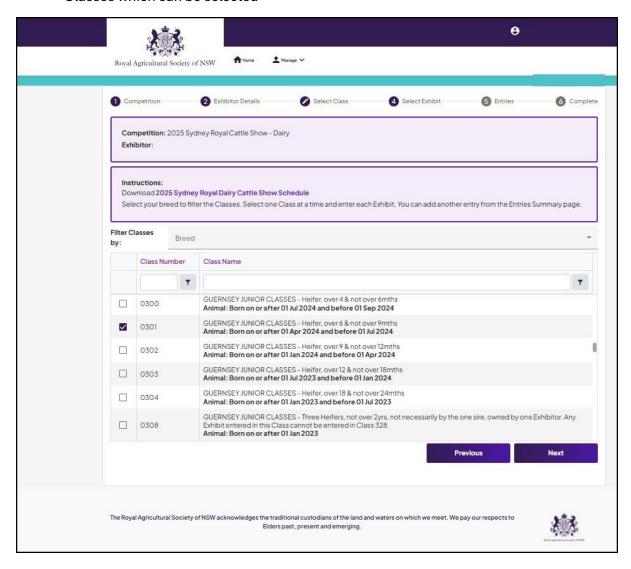
1. Navigate to Manage > Entries



2. Make sure the Exhibitor name, Year and Competition are selected. Identify the animal that is to be substituted out and then on the right hand side, select the 3 dots next to that animal and then click on Substitute Entry.



3. The Exhibitors screen will appear so it can be confirmed and then it will display all Classes which can be selected



4. Once the Entry is completed, it will open the Entries page again to view that change that has happened. It will show the animal substituted out as Withdrawn.

